



UAH is required to determine the states in which UAH students are located for the purpose of disclosing professional licensure information about educational programs to meet requirements for a state-specific professional license that is required for employment in an occupation, or is advertised as meeting such requirements, no matter the method of instructional delivery. NC-SARA provisions also require that UAH keep all students, applicants and potential students who have contacted UAH about a program leading to licensure or certification informed as to whether successful completion of the program meets state licensing or post-licensing requirements. NC-SARA provisions also require that UAH report the number and location of UAH students engaged in distance education and all UAH students in out-of-state learning placements (clinical rotations, student teaching, internships, etc.), no matter the method of delivery. To comply with these requirements, and similar requirements of the ACHE, relevant UAH faculty, staff, and students will adhere to the following procedures.

A student's state of residence is self-reported during the admission process and prior to registering for courses. Undergraduate Admissions, Graduate Admissions, and Office of the Registrar will accurately capture the student's reported state of residence (Permanent/Home address) upon admission.

A UAH student's reported state of residence upon admission will be the student's location for the purpose of state authorization or professional licensure program disclosures prior to the student's enrollment in the program, unless UAH formally receives from the student written information to change the student's location different from their documented residence.

Formal receipt of information regarding a change in a student's state location may occur when

- the student changes/updates the state of their permanent or local mailing address through the Banner Sepor enner(i)-1 (ttudent )-g a cside(ten ))(de(ten )001 Tc C





